



होमी भाभा राष्ट्रीय संस्थान

Homi Bhabha National Institute

प्रशिक्षण विद्यालय परिसर, अणुशक्तिनगर, मुंबई 400094, भारत Training School Complex, Anushaktinagar,
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सत्यमेव कुरुष्यकम्

ONE EARTH • ONE FAMILY • ONE FUTURE

Prof. U. Kamachi Mudali

FNAE, FNASc, FNACE, FASM, FAPAM, FIFHTSE
FICS, FIIM, HFECSI, FIICHe FIE,
FASch, HMIIM, HMUDCTAA

Vice Chancellor

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कुलपति

Ref. HBNI/VCO/1/12/2023/ ३९

July 20, 2023.

OFFICE ORDER No. 13 / 2023

Sub: Reconstitution of Student Grievance Redressal Committee

In partial modification to Office Order No.27/2022, dt. 11th November, 2022, the Student Grievance Redressal Committee (SGRC) of HBNI is hereby reconstituted with immediate effect addressing the organizational changes in the HBNI administrative sections :-

1. Prof. D. Dutta, Asso. Dean, HBNI	Chairperson
2. Prof. Naveen Kumar, Asso. Dean, HBNI	Member
3. Prof. A.C. Bhasikuttan, OS, RPCD, BARC	Member
4. Prof. C.A. Betty, SO/H, Chemistry Divn, BARC	Member
5. Prof. Supratik Roychowdhury, SO/H, MP&CED, BARC	Member
6. Prof. S. Jeyakumar, SO/H, RACD, BARC	Member
7. Ms. Priya Yadav, Ph.D Student, HBNI	Member
8. Shri Suresh P. Nair, Dy. Registrar, HBNI	Convenor

1. The SGRC will attend to grievances that are unresolved at the Cls/OCC level. This implies that all students shall first take up their grievance with the concerned authority in the Cls/OCC, and only if the grievance is not resolved satisfactorily at the Cls/OCC level, they should take up the grievance with SGRC of HBNI.
2. The SGRC will co-opt Dean (Students Affairs) of two of the Cls/OCC, other than the institution to which the student, who has brought up the grievance belongs. The Chairman of SGRC can decide on the persons to be co-opted.
3. The SGRC may also invite a representative from among the students in the Cls/OCC as Special Invitee to participate in the deliberations in respect of the specific complaint.

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4. The Committee shall have a term of two years or until further orders, whichever is earlier.
5. The quorum for the meeting, including the Chairperson, but excluding the invitee, shall be three.
6. In considering the grievances before it, the SGRC shall follow principles of natural justice. Accordingly, it will also seek inputs from the Dean (Students Affairs) of the concerned Cls/OCC and consider the same while taking a decision.
7. In the case of grievance from a female student, depending upon the nature of the grievance, the SGRC may decide to transfer the grievance to the Women's Cell.
8. The SGRC shall send its report and recommendations, if any, to the Director of the Cls/OCC concerned, with a copy thereof to the aggrieved student.
9. The SGRC may subsequently seek a report from the Dean (Students Affairs) of the concerned Cls/OCC about the action taken on the recommendation of the Committee.

The Contact Email ID : sghbni@hbni.ac.in.


20/12/2023
(U. Kamachi Mudali)

Chairperson, Members & Convenor of the Committee

Copy : Chairman, CoM, HBNI
Directors of Cls/OCC